

Automatic Payments Transfer Checklist

This will keep track of automatic payments you have authorized third parties to make from your new M&T Bank account, in one convenient place that you can refer to at any time.

	Payment Account Name	Payee Account Number	Payment Withdrawal/ Send Date	# of Days to Process	Date Payee will Receive Payment	Payment Amount
EXAMPLE →	VISA Credit Card	1234-5678-9123-4567	April 1st	3	April 4th	\$50.00

How an M&T Web Bill Payment is Made

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
FOR PAYMENTS MADE BEFORE MIDNIGHT		Submit an "ASAP payment" request	Money is removed from account	Electronic payments should be delivered within 2 business days		Paper payments should be received within 4 business days	
FOR PAYMENTS MADE OVER THE WEEKEND	Submit an "ASAP payment" request any time over the weekend before midnight	Money is removed from account	Electronic payments should be delivered within 2 business days		Paper payments should be received within 4 business days		

Please set up payment 5 business days prior to payment due date. Please allow for a delay of 4 business days for the FIRST payment to a new payee.